

# CHUCK GRASSLEY

UNITED STATES SENATOR for IOWA

## *Academy Nomination Guidelines*

Send **COMPLETED** applications to my Des Moines office.

Complete the application form, and other items noted on the enclosed checklist.

Be sure your ACT or SAT scores are sent to me to be included in your file.

**ACT - use code 7129      SAT – use code 6260**

\*This must be sent directly from ACT/SAT to my Des Moines office.

Ask **THREE** people to write letters of recommendation to me on your behalf. Please include at least one teacher and two Iowans. Letters should be sealed and signed. These need to be included in your nomination packet.

Give the Evaluation Form to your guidance counselor or principal to be completed, sealed and included in your packet (Note: this person should not be included as one of your recommendation sources).

Complete a typed, one to two page, single spaced essay. Your essay should expand on your interest in applying to a military academy and what makes you a qualified candidate for a nomination. This should be information that cannot otherwise be gathered from the other parts of your nomination application. The essay is used in lieu of an interview.

Sign the media release consent form that is included with the application. My office sends a press release of the names of applicants that I nominate to an academy. Please complete the media consent form and include it in your academy nomination packet to my office. In the event that you receive a nomination, this will ensure your name is included on the press release. If you do not want your name included on a press release, please leave the consent form blank.

Contact the academy or academies you are interested in attending. Open your file by visiting the respective academies website and creating a profile. **I can only nominate students who have applied to the academy directly.** I do not nominate students to the U.S. Coast Guard. Please contact them directly.

Compile ALL required application materials, and mail or deliver in **ONE PACKET** or **ENVELOPE** to my Des Moines office. Submissions submitted via email or fax will not be accepted. I will acknowledge your file when it is complete. If you do not hear from me when you believe your file should be complete, please call my Des Moines office at: 515-288-1145. I will not consider any file unless it is completed and received in-hand by the deadline.

**\*The deadline for completing your file is October 16, 2020. ALL information must be in-hand.** I plan to make the nominations no later than December 31, 2020. You will be notified whether or not you receive a nomination from my office. Please mail applications to the following address:

Senator Charles Grassley  
ATTN: Sarah Albee  
721 Federal Building  
210 Walnut Street  
Des Moines, IA 50309

Questions regarding application for nominations should be directed to:  
[Sarah\\_Albee@grassley.senate.gov](mailto:Sarah_Albee@grassley.senate.gov)      Phone: 515-288-1145

***EARLY APPLICATION SUBMISSIONS ARE HIGHLY ENCOURAGED***

## **CHECKLIST**

(Note -- this form lists all the items which you need to complete your file.)

**Deadline for Submission: October 16, 2019**

<b>ITEM:</b>	<b>ENCLOSED</b>
1. Application Form	<input type="checkbox"/>
2. SAT/ACT score	<input type="checkbox"/>
3. Extracurricular Activities	<input type="checkbox"/>
4. Essay	<input type="checkbox"/>
5. Transcript of Grades	<input type="checkbox"/>
6. Letters of Recommendation	<input type="checkbox"/>
1st	<input type="checkbox"/>
2nd	<input type="checkbox"/>
3rd	<input type="checkbox"/>
7. High School Evaluation Form	<input type="checkbox"/>
8. Media Consent Form	<input type="checkbox"/>

All items should be mailed in one packet to:

The Honorable Charles E. Grassley  
Attn: Sarah Albee  
721 Federal Building  
210 Walnut Street  
Des Moines, IA 50309

Phone: (515) 288-1145

**DO NOT SEND ANY OF THESE ITEMS TO THE WASHINGTON OFFICE.**

**DEADLINE: October 16, 2020**

**Please PRINT clearly**

## **HIGH SCHOOL EVALUATION FORM**

This form must be completed by either the **high school principal** or the **high school guidance counselor** for the candidate seeking a nomination to one of the United States Service Academies.

Principal/ Guidance Counselor (circle one): \_\_\_\_\_  
Name \_\_\_\_\_

Name of Applicant: \_\_\_\_\_  
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Address: \_\_\_\_\_

Name of School: \_\_\_\_\_

School Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Applicants Year in School: \_\_\_\_\_

Class Rank: \_\_\_\_\_

GPA: \_\_\_\_\_

SAT Score: Verbal: \_\_\_\_\_ Math: \_\_\_\_\_

ACT Score: Composite: \_\_\_\_\_ Math: \_\_\_\_\_ English: \_\_\_\_\_ Science: \_\_\_\_\_

Leadership Characteristics:

Ability to Work Under Pressure:

Ability to Get Along with Others:

General Comments:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please return this form and a transcript showing final junior grades to the applicant.  
The application deadline is October 16, 2020.

**APPLICATION FOR NOMINATION TO  
AIR FORCE, NAVAL, MILITARY, OR MERCHANT MARINE ACADEMIES**

Name: \_\_\_\_\_  
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
Number and Street \_\_\_\_\_ City/Town \_\_\_\_\_

State and Zip Code \_\_\_\_\_ Phone Number \_\_\_\_\_

Email address: \_\_\_\_\_

Name and address of Parent(s)/Guardian: \_\_\_\_\_

High School: \_\_\_\_\_  
Name \_\_\_\_\_ Address \_\_\_\_\_

School Phone Number: \_\_\_\_\_ Principal/Counselor Name: \_\_\_\_\_

Graduation Date: \_\_\_\_\_ Are you a legal resident of Iowa/How many years: \_\_\_\_\_

To Which Academy Are You Seeking Admission? (List in order of preference, ONLY those you wish to attend)

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

To which other members of Congress or Senate have you applied for a nomination:

\_\_\_\_\_ Are you willing to make a career of the service: \_\_\_\_\_ Are you a U.S. Citizen: \_\_\_\_\_

List your hobbies:

1) \_\_\_\_\_ 2) \_\_\_\_\_

3) \_\_\_\_\_ 4) \_\_\_\_\_

5) \_\_\_\_\_ 6) \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**DEADLINE: October 16, 2020**

## Extra-Curricular Activities

Please list any school clubs or groups (ie...Student Council, Key Club, Chorus, Band) that you are a member of and any positions you have held.

(Copy this sheet for additional space as needed)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Are you employed outside of school/if so, where:

---

If you are employed outside of school, please explain what you do and the **number of hours** you work, per week, during the school year and summer:

---

---

---

**DEADLINE: October 16, 2020**

Please list non-school related activities and groups (ie...Boy Scouts, Girl Scouts, Boys' State, Girls' State) that you are involved in and any positions you have held.  
(Copy this sheet for additional space as needed)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

**DEADLINE: October 16, 2020**

## Athletic Participation

List 1<sup>st</sup> Sport

Grades played:

9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

Position played and any awards received:

Did you letter?

Were you a Captain in this sport? If so, for what years?

9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

**DEADLINE: October 16, 2020**

List 2<sup>nd</sup> Sport

Grades played:

9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

Position played and any awards received:

Did you letter?

Were you a Captain in this sport? If so, for what years?

9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

**DEADLINE: October 16, 2020**

List 3<sup>rd</sup> Sport

Grades played:

9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

Position played and any awards received:

Did you letter?

Were you a Captain in this sport? If so, for what years?

9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

**DEADLINE: October 16, 2020**

List 4<sup>th</sup> Sport

Grades played:

9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

Position played and any awards received:

Did you letter?

Were you a Captain in this sport? If so, for what years?

9<sup>th</sup>  10<sup>th</sup>  11<sup>th</sup>  12<sup>th</sup>

**DEADLINE: October 16, 2020**

### Additional Notes/Comments:

**DEADLINE: October 16, 2020**

## Affirmation

Please print your name: \_\_\_\_\_

I affirm that all of the information in my application is accurate. I also affirm that I am a United States citizen (or will be prior to entering the service academy); a resident of Iowa; unmarried without dependents and not pregnant; have good moral character; and will be at least 17 years old and will not have passed my 23<sup>rd</sup> birthday on July 1 of this year. (Applicants for Merchant Marines will not have passed their 25<sup>th</sup> birthday).

---

Applicant's Signature

---

Date

**DEADLINE: October 16, 2020**

REPLY TO:

- 135 HART SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1501  
(202) 224-3744  
[www.grassley.senate.gov](http://www.grassley.senate.gov)
- 721 FEDERAL BUILDING  
210 WALNUT STREET  
DES MOINES, IA 50309-2106  
(515) 288-1145
- 111 7TH AVENUE, SE, Box 13  
SUITE 6800  
CEDAR RAPIDS, IA 52401-2101  
(319) 363-6832

REPLY TO:

- 120 FEDERAL BUILDING  
320 6TH STREET  
SIOUX CITY, IA 51101-1244  
(712) 233-1860
- 210 WATERLOO BUILDING  
531 COMMERCIAL STREET  
WATERLOO, IA 50701-5497  
(319) 232-6657
- 201 WEST 2ND STREET  
SUITE 720  
DAVENPORT, IA 52801-1817  
(563) 322-4331
- 307 FEDERAL BUILDING  
8 SOUTH 6TH STREET  
COUNCIL BLUFFS, IA 51501-4204  
(712) 322-7103

# United States Senate

CHARLES E. GRASSLEY

PRESIDENT PRO TEMPORE

WASHINGTON, DC 20510-1501

I, \_\_\_\_\_ (Parent/Guardian), consent to the office of the United States Senator Charles Grassley identifying in a press release and other public media my child, \_\_\_\_\_ (name), by name as having been selected for nomination to a United States Service Academy. I have authority to give this consent.

---

Signature of Parent or Guardian

---

Date

Committee Assignments:

CHAIRMAN,  
FINANCE

AGRICULTURE  
BUDGET  
JUDICIARY

INTERNATIONAL NARCOTICS  
CONTROL CAUCUS